

Tamkang University Academic Year 111, 1st Semester Course Syllabus

Course Title	EDUCATION FORESIGHT PROJECT: EVENT PLANNING	Instructor	NUR ANISAH BINTI ABDULLAH
Course Class	TDJXB2A DEPARTMENT OF EDUCATION AND FUTURES DESIGN, 2A	Details	<ul style="list-style-type: none"> ◆ General Course ◆ Required ◆ 1st Semester
Relevance to SDGs	SDG4 Quality education		
Departmental Aim of Education			
<ul style="list-style-type: none"> I. The ability to develop leadership skills in education and prepare to be a Change-Maker. II. The ability for creating cultural and educational innovation. III. The ability to become instructional designers to work for schools and companies. IV. The ability to engage in innovative businesses and NGOs. 			
Subject Departmental core competences			
<ul style="list-style-type: none"> A. Increase Skills for Futures Literacy.(ratio:20.00) B. Developing Leadership and Management skills.(ratio:20.00) C. Strengthen Communication Skills.(ratio:20.00) D. Developing Instructional Design Skills.(ratio:20.00) E. Cultivating Skills for Social Innovation.(ratio:20.00) 			
Subject Schoolwide essential virtues			
<ul style="list-style-type: none"> 1. A global perspective. (ratio:15.00) 2. Information literacy. (ratio:10.00) 3. A vision for the future. (ratio:15.00) 4. Moral integrity. (ratio:10.00) 5. Independent thinking. (ratio:20.00) 6. A cheerful attitude and healthy lifestyle. (ratio:10.00) 7. A spirit of teamwork and dedication. (ratio:10.00) 8. A sense of aesthetic appreciation. (ratio:10.00) 			

Course Introduction	<p>This is an introductory course on key concepts of event planning or research project management. In this course students learn about globally accepted project management process and tools and learn how to adapt them to research projects in academic, private/public and non-profit organisations. This course is delivered in two semesters - (1) horizon scanning, issue identification and proposal writing; and (2) the conduct of the research (based on plan written in the previous semester) and report writing - data collection, analysis, report writing and recommendations. This is semester (1).</p>
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The correspondences between the course's instructional objectives and the cognitive, affective, and psychomotor objectives.

Differentiate the various objective methods among the cognitive, affective and psychomotor domains of the course's instructional objectives.

- I. Cognitive : Emphasis upon the study of various kinds of knowledge in the cognition of the course's veracity, conception, procedures, outcomes, etc.
- II. Affective : Emphasis upon the study of various kinds of knowledge in the course's appeal, morals, attitude, conviction, values, etc.
- III. Psychomotor: Emphasis upon the study of the course's physical activity and technical manipulation.

No.	Teaching Objectives	objective methods
1	The course integrates Futures Studies methodologies in learning to explore the socio-economical milieu in our educational environment.	Cognitive
2	Learning to apply project management principles to research in academic and educational settings. Learn to apply a variety of project management tools including project plan, Gantt Chart, Budgeting, risk management plan, conduct of research, data collection tools, reporting and presentation tools.	Cognitive

The correspondences of teaching objectives : core competences, essential virtues, teaching methods, and assessment

No.	Core Competences	Essential Virtues	Teaching Methods	Assessment
1	ABCDE	12345678	Lecture, Discussion, Experience	Study Assignments, Discussion(including classroom and online), Report(including oral and written), Activity Participation

2	ABCDE	12345678	Lecture, Discussion, Experience	Study Assignments, Discussion(including classroom and online), Report(including oral and written), Activity Participation
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Course Schedule

Week	Date	Course Contents	Note
1	111/09/05 ~ 111/09/11	Course introduction: Teacher, students and course; class policies	
2	111/09/12 ~ 111/09/18	Introduction to project/event management	
3	111/09/19 ~ 111/09/25	Event initiation	
4	111/09/26 ~ 111/10/02	Learning to conduct a Literature Review: How to search	
5	111/10/03 ~ 111/10/09	Objectives of Literature Review -	
6	111/10/10 ~ 111/10/16	Writing the Lit Review Chapter	
7	111/10/17 ~ 111/10/23	Horizon scanning - analysing trends and emerging issues	
8	111/10/24 ~ 111/10/30	Issue Identification and start analysing- applying Futures Wheel and S-Curve	
9	111/10/31 ~ 111/11/06	Group Presentation	
10	111/11/07 ~ 111/11/13	Midterm Exam Week	
11	111/11/14 ~ 111/11/20	Event Planning - using Gantt Chart and Learning about Budgeting	
12	111/11/21 ~ 111/11/27	Prepare a project plan and a budget for your research project	
13	111/11/28 ~ 111/12/04	Introduction to Research Methods	
14	111/12/05 ~ 111/12/11	Select and apply research methods - which method(s) for your research?	
15	111/12/12 ~ 111/12/18	Group Presentation	
16	111/12/19 ~ 111/12/25	Data analysis Strategies	
17	111/12/26 ~ 112/01/01	Proposal Writing - Outline	
18	112/01/02 ~ 112/01/08	Final Exam Week	

Requirement	
Teaching Facility	Computer, Projector
Textbooks and Teaching Materials	Research Methods in Education by Cohen, Manion and Morrison, 8th edition, 2018, Routledge.
References	Event Planning: The Ultimate Guide to successful meetings, corporate events, fundraising galas, conferences and other events, 2nd edition, John Wiley & Sons.
Number of Assignment(s)	(Filled in by assignment instructor only)
Grading Policy	<p>◆ Attendance : % ◆ Mark of Usual : 60.0 % ◆ Midterm Exam : %</p> <p>◆ Final Exam : %</p> <p>◆ Other <presentation 40> : 40.0 %</p>
Note	<p>This syllabus may be uploaded at the website of Course Syllabus Management System at http://info.ais.tku.edu.tw/csp or through the link of Course Syllabus Upload posted on the home page of TKU Office of Academic Affairs at http://www.acad.tku.edu.tw/CS/main.php .</p> <p>※ Unauthorized photocopying is illegal. Using original textbooks is advised. It is a crime to improperly photocopy others' publications.</p>