

## Tamkang University Academic Year 110, 1st Semester Course Syllabus

Course Title	INTERNATIONAL TOUR LEAD AND GUIDE APPLICATION	Instructor	I-HSUAN SHIH
Course Class	TRBXB4A DEPARTMENT OF INTERNATIONAL TOURISM MANAGEMENT (ENGLISH- TAUGHT PROGRAM), 4A	Details	<ul style="list-style-type: none"> <li>◆ General Course</li> <li>◆ Required</li> <li>◆ One Semester</li> </ul>
Relevance to SDGs	SDG3 Good health and well-being for people SDG4 Quality education		
<b>Departmental Aim of Education</b>			
To develop talented managers with international competitive advantage in the tourism industry.			
<b>Subject Departmental core competences</b>			
A. Ability to analyze and solve problems.(ratio:25.00) B. Ability to communicate in English.(ratio:25.00) C. Proper service and work attitude.(ratio:10.00) D. Tourism management knowledge.(ratio:25.00) E. Tourism management skills.(ratio:15.00)			
<b>Subject Schoolwide essential virtues</b>			
1. A global perspective. (ratio:20.00) 2. Information literacy. (ratio:10.00) 3. A vision for the future. (ratio:10.00) 4. Moral integrity. (ratio:10.00) 5. Independent thinking. (ratio:10.00) 6. A cheerful attitude and healthy lifestyle. (ratio:20.00) 7. A spirit of teamwork and dedication. (ratio:20.00)			

<b>Course Introduction</b>	<p>This course is a preparation for tour managers and guides. It provides students an in-depth background on tour operation management. The course explores the different faces of a tour operator, the essentials of being a good tour manager, and the interrelationship between resource management and tourism planning and development. The goal of this course is to prepare students with skills, knowledge, and leadership that is useful in the real world.</p>
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**The correspondences between the course's instructional objectives and the cognitive, affective, and psychomotor objectives.**

Differentiate the various objective methods among the cognitive, affective and psychomotor domains of the course's instructional objectives.

- I. Cognitive : Emphasis upon the study of various kinds of knowledge in the cognition of the course's veracity, conception, procedures, outcomes, etc.
- II. Affective : Emphasis upon the study of various kinds of knowledge in the course's appeal, morals, attitude, conviction, values, etc.
- III. Psychomotor: Emphasis upon the study of the course's physical activity and technical manipulation.

No.	Teaching Objectives	objective methods
1	(1) To describe the essentials of being a good tour manager (2) To define and describe the different types of traveling groups (3) To understand the legal issues associated with common tourism business practices (4) To develop an understanding of the concepts of tourism planning (5) To explore the interrelationship between resource management and tourism planning	Cognitive

The correspondences of teaching objectives : core competences, essential virtues, teaching methods, and assessment

No.	Core Competences	Essential Virtues	Teaching Methods	Assessment
1	ABCDE	1234567	Lecture, Discussion, Imitation	Testing, Study Assignments, Discussion(including classroom and online), Report(including oral and written), Activity Participation

**Course Schedule**

Week	Date	Course Contents	Note

1	110/09/22 ~ 110/09/28	Introduction	
2	110/09/29 ~ 110/10/05	Tour Guiding 101	
3	110/10/06 ~ 110/10/12	Different faces of a tour guide	
4	110/10/13 ~ 110/10/19	Personal Characteristics and Development Plan	
5	110/10/20 ~ 110/10/26	The Essentials	
6	110/10/27 ~ 110/11/02	Public speaking	
7	110/11/03 ~ 110/11/09	Turn the idea into reality	
8	110/11/10 ~ 110/11/16	Movie about tour guide	
9	110/11/17 ~ 110/11/23	Midterm Exam Week	
10	110/11/24 ~ 110/11/30	Pricing	
11	110/12/01 ~ 110/12/07	Marketing Plan	
12	110/12/08 ~ 110/12/14	Online marketing	
13	110/12/15 ~ 110/12/21	Dealing with problems	
14	110/12/22 ~ 110/12/28	Lead large groups/ group project	
15	110/12/29 ~ 111/01/04	Heads-up/ group project	
16	111/01/05 ~ 111/01/11	Destinations tourism/ group project	
17	111/01/12 ~ 111/01/18	Final Exam Week	
18	111/01/19 ~ 111/01/25		
Requirement			
Teaching Facility		(None)	
Textbooks and Teaching Materials		Manning, Nick (2014). How to be a Tour Guide. The essential training manual for tour managers and tour guides.	
References			

Number of Assignment(s)	(Filled in by assignment instructor only)
Grading Policy	<p>◆ Attendance : 40.0 %    ◆ Mark of Usual : 25.0 %    ◆ Midterm Exam : 20.0 %</p> <p>◆ Final Exam : 15.0 %</p> <p>◆ Other ( ) : %</p>
Note	<p>This syllabus may be uploaded at the website of Course Syllabus Management System at <a href="http://info.ais.tku.edu.tw/csp">http://info.ais.tku.edu.tw/csp</a> or through the link of Course Syllabus Upload posted on the home page of TKU Office of Academic Affairs at <a href="http://www.acad.tku.edu.tw/CS/main.php">http://www.acad.tku.edu.tw/CS/main.php</a>.</p> <p><b>※ Unauthorized photocopying is illegal. Using original textbooks is advised. It is a crime to improperly photocopy others' publications.</b></p>