

淡江大學 110 學年度第 1 學期課程教學計畫表

課程名稱	大三留學實務管理 (一)	授課 教師	安 娜 RUDAKOWSKA, ANNA
	PROJECT MANAGEMENT OF JUNIOR ABROAD (I)		
開課系級	全球視野二 E	開課 資料	實體課程 必修 單學期 0 學分
	TGVTB2E		
課程與SDGs 關聯性	SDG3 良好健康和福祉		
系 (所) 教育目標			
本學門之教育目標係為了培育本校大學部所有同學具有基本之世界觀，能建立擁有全球性視野之基礎，從而在未來的生涯中不斷加強對世界趨勢之洞察力。			
本課程對應校級基本素養之項目與比重			
1. 全球視野。(比重：40.00) 2. 資訊運用。(比重：20.00) 5. 獨立思考。(比重：40.00)			
課程簡介			
	This course is designed for the students seeking to live and study abroad for one academic year. It provides students with practical information they will need in order to select the university, organize their stay and prepare for their time abroad.		
本課程教學目標與認知、情意、技能目標之對應			
將課程教學目標分別對應「認知 (Cognitive)」、「情意 (Affective)」與「技能 (Psychomotor)」的各目標類型。			
一、認知(Cognitive)：著重在該科目的事實、概念、程序、後設認知等各類知識之學習。 二、情意(Affective)：著重在該科目的興趣、倫理、態度、信念、價值觀等之學習。 三、技能(Psychomotor)：著重在該科目的肢體動作或技術操作之學習。			
序號	教學目標(中文)	教學目標(英文)	

1	準備學生在國外念書成功，生活順利，英文進步，等等	A. Completing the English proficiency test B. Selecting and applying for the school abroad C. Completing the admission process D. Completing the online assignments and tasks			
教學目標之目標類型、核心能力、基本素養教學方法與評量方式					
序號	目標類型	院、系(所) 核心能力	校級 基本素養	教學方法	評量方式
1	認知		125	講述、討論、發表	作業、討論(含課堂、線上)、報告(含口頭、書面)
授課進度表					
週次	日期起訖	內容 (Subject/Topics)			備註
1	110/09/22~ 110/09/28	Introduction to the course			
2	110/09/29~ 110/10/05	Introduction to Junior Year Abroad and relevant regulations (including the proficiency test of English - TOEFL and IELTS)			
3	110/10/06~ 110/10/12	Introduction to the Junior Year Abroad Online Reporting System			This session will be delivered by the system developer
4	110/10/13~ 110/10/19	Introduction to host universities			Week 4-7: Each student has to participate in at least 4 Study Abroad Experience Sharing Workshops
5	110/10/20~ 110/10/26	Introduction to host universities			
6	110/10/27~ 110/11/02	Introduction to host universities			
7	110/11/03~ 110/11/09	Introduction to host universities			
8	110/11/10~ 110/11/16	1. Students to fill in the section of English Proficiency Test Scores in the Junior Year Abroad Online Reporting System, 2. Introduction to the exchange studentship			
9	110/11/17~ 110/11/23	期中考試週			
10	110/11/24~ 110/11/30	Junior Year Abroad Planning (daily life)			
11	110/12/01~ 110/12/07	Introduction to departmental guidelines on course selection during Junior Year Abroad			Week 12-17: Departmental guidelines on course selection during Junior Year Abroad
12	110/12/08~ 110/12/14	Introduction to departmental guidelines on course selection during Junior Year Abroad			
13	110/12/15~ 110/12/21	How to look for courses and syllabi online			

14	110/12/22~ 110/12/28	Downloading the syllabi of relevant courses	
15	110/12/29~ 111/01/04	Downloading the syllabi of relevant courses	
16	111/01/05~ 111/01/11	Students to consult with course instructor on choosing suitable courses	
17	111/01/12~ 111/01/18	Students to consult with course instructor on choosing suitable courses / National Holiday (Day off)	
18	111/01/19~ 111/01/25	教師彈性補充教學週(課務組)	
修課應 注意事項	<p>Exemplary Assignments: 1. Checking if students have participated in at least 4 Study Abroad Experience Sharing Workshops; 2. Checking if students have completed the section of English Language Proficiency Test Scores and Choosing a Host University</p> <p>3. Checking if students have completed the section of English Language Proficiency Test Scores and Choosing a Host University; 4. Checking if students' applications to host universities have been approved</p> <p>■ Other Assignments: Personal reflection on the process of collecting data about studying abroad and selecting a host university</p> <p>■ Timely Completion of Junior Year Abroad Online Reporting System</p> <p>■ Participation in Experience Sharing Workshops/Written assignment :</p> <p>■ Two oral presentations</p> <p>■ Others (attendance) : 10%</p>		
教學設備	電腦、投影機		
教科書與 教材	Handouts / Instructions of PROJECT MANAGEMENT OF JUNIOR ABROAD		
參考文獻			
批改作業 篇數	1 篇 (本欄位僅適用於所授課程需批改作業之課程教師填寫)		
學期成績 計算方式	<p>◆出席率： 10.0 % ◆平時評量：40.0 % ◆期中評量：15.0 %</p> <p>◆期末評量：15.0 %</p> <p>◆其他〈Workshops/Assign〉：20.0 %</p>		
備考	<p>「教學計畫表管理系統」網址：https://info.ais.tku.edu.tw/csp 或由教務處首頁→教務資訊「教學計畫表管理系統」進入。</p> <p>※不法影印是違法的行為。請使用正版教科書，勿不法影印他人著作，以免觸法。</p>		