

淡江大學 110 學年度第 1 學期課程教學計畫表

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| 課程名稱                                                                                                                                   | 大三留學實務管理 (一)                                                                                                                                                                                                                                                                                                                                   | 授課<br>教師 | 艾之涵<br>AI, CHI-HAN |
|                                                                                                                                        | PROJECT MANAGEMENT OF JUNIOR ABROAD (I)                                                                                                                                                                                                                                                                                                        |          |                    |
| 開課系級                                                                                                                                   | 全球視野二 C                                                                                                                                                                                                                                                                                                                                        | 開課<br>資料 | 實體課程<br>必修 單學期 0學分 |
|                                                                                                                                        | TGVTB2C                                                                                                                                                                                                                                                                                                                                        |          |                    |
| 課程與SDGs<br>關聯性                                                                                                                         | SDG4 優質教育                                                                                                                                                                                                                                                                                                                                      |          |                    |
| 系 ( 所 ) 教 育 目 標                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                |          |                    |
| 本學門之教育目標係為了培育本校大學部所有同學具有基本之世界觀，能建立擁有全球性視野之基礎，從而在未來的生涯中不斷加強對世界趨勢之洞察力。                                                                   |                                                                                                                                                                                                                                                                                                                                                |          |                    |
| 本課程對應校級基本素養之項目與比重                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                |          |                    |
| 1. 全球視野。(比重：40.00)<br>2. 資訊運用。(比重：20.00)<br>5. 獨立思考。(比重：40.00)                                                                         |                                                                                                                                                                                                                                                                                                                                                |          |                    |
| 課程簡介                                                                                                                                   | 本課程的主要目的在於由老師負責安排指導同學們應該要學習到的大三出國相關知識，督導學生參加大三出國相關演講活動，讓同學都瞭解如何完成所有相關程序及應辦理的手續，使大三出國能在同學們經過完整訓練後順利實施。                                                                                                                                                                                                                                          |          |                    |
|                                                                                                                                        | The main purpose of this course is to guide students through acquiring the necessary knowledge when they go studying abroad in the junior year. The teacher will also help supervise students' participation in related speech activities and make sure they all understand how to take care of all relevant procedures and other formalities. |          |                    |
| 本課程教學目標與認知、情意、技能目標之對應                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                |          |                    |
| 將課程教學目標分別對應「認知 (Cognitive)」、「情意 (Affective)」與「技能(Psychomotor)」的各目標類型。                                                                  |                                                                                                                                                                                                                                                                                                                                                |          |                    |
| 一、認知(Cognitive)：著重在該科目的事實、概念、程序、後設認知等各類知識之學習。<br>二、情意(Affective)：著重在該科目的興趣、倫理、態度、信念、價值觀等之學習。<br>三、技能(Psychomotor)：著重在該科目的肢體動作或技術操作之學習。 |                                                                                                                                                                                                                                                                                                                                                |          |                    |
| 序號                                                                                                                                     | 教學目標(中文)                                                                                                                                                                                                                                                                                                                                       | 教學目標(英文) |                    |

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| 1 | 本課程的主要目的在於由老師負責安排指導同學們應該要學習到的大三出國相關知識，督導學生參加大三出國相關演講活動，讓同學都瞭解如何完成所有相關程序及應辦理的手續，使大三出國能在同學們經過完整訓練後順利實施。 | The main purpose of this course is to guide students through acquiring the necessary knowledge when they go studying abroad in the junior year. The teacher will also help supervise students' participation in related speech activities and make sure they all understand how to take care of all relevant procedures and other formalities. |
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教學目標之目標類型、核心能力、基本素養教學方法與評量方式

| 序號 | 目標類型 | 院、系(所)<br>核心能力 | 校級<br>基本素養 | 教學方法 | 評量方式 |
|----|------|----------------|------------|------|------|
| 1  | 認知   |                | 125        | 講述   | 作業   |

授課進度表

| 週次 | 日期起訖                    | 內 容 (Subject/Topics)                                                                                                                                                                               | 備註 |
|----|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| 1  | 110/09/22~<br>110/09/28 | Introduction of the course                                                                                                                                                                         |    |
| 2  | 110/09/29~<br>110/10/05 | Introduction to Junior Year Abroad and relevant regulations                                                                                                                                        |    |
| 3  | 110/10/06~<br>110/10/12 | Introduction to Junior Year Abroad Online Reporting System                                                                                                                                         |    |
| 4  | 110/10/13~<br>110/10/19 | Introduction to host universities                                                                                                                                                                  |    |
| 5  | 110/10/20~<br>110/10/26 | Introduction to host universities                                                                                                                                                                  |    |
| 6  | 110/10/27~<br>110/11/02 | Introduction to host universities                                                                                                                                                                  |    |
| 7  | 110/11/03~<br>110/11/09 | Introduction to host universities                                                                                                                                                                  |    |
| 8  | 110/11/10~<br>110/11/16 | Students must fill in the section of choosing a host university and English Proficiency Test Scores in the Junior Year Abroad Online Reporting System/<br>Introduction to the exchange studentship |    |
| 9  | 110/11/17~<br>110/11/23 | 期中考試週                                                                                                                                                                                              |    |
| 10 | 110/11/24~<br>110/11/30 | Introduction to departmental guidelines on course selection during Junior Year Abroad                                                                                                              |    |
| 11 | 110/12/01~<br>110/12/07 | Introduction to departmental guidelines on course selection during Junior Year Abroad                                                                                                              |    |
| 12 | 110/12/08~<br>110/12/14 | How to look for courses and syllabi online                                                                                                                                                         |    |
| 13 | 110/12/15~<br>110/12/21 | Downloading the syllabi of relevant courses                                                                                                                                                        |    |
| 14 | 110/12/22~<br>110/12/28 | Downloading the syllabi of relevant courses                                                                                                                                                        |    |
| 15 | 110/12/29~<br>111/01/04 | Students to consult with course instructor on choosing suitable courses                                                                                                                            |    |
| 16 | 111/01/05~<br>111/01/11 | Students to consult with course instructor on choosing suitable courses                                                                                                                            |    |

|              |                         |                                                                                                                                                                            |  |
|--------------|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 17           | 111/01/12~<br>111/01/18 | 期末考試週                                                                                                                                                                      |  |
| 18           | 111/01/19~<br>111/01/25 |                                                                                                                                                                            |  |
| 修課應<br>注意事項  |                         |                                                                                                                                                                            |  |
| 教學設備         |                         | 電腦、投影機                                                                                                                                                                     |  |
| 教科書與<br>教材   |                         |                                                                                                                                                                            |  |
| 參考文獻         |                         |                                                                                                                                                                            |  |
| 批改作業<br>篇數   |                         | 篇（本欄位僅適用於所授課程需批改作業之課程教師填寫）                                                                                                                                                 |  |
| 學期成績<br>計算方式 |                         | ◆出席率：            %    ◆平時評量：            %    ◆期中評量：50.0 %<br>◆期末評量：50.0 %<br>◆其他〈 〉：            %                                                                          |  |
| 備 考          |                         | 「教學計畫表管理系統」網址： <a href="https://info.ais.tku.edu.tw/csp">https://info.ais.tku.edu.tw/csp</a> 或由教務處<br>首頁→教務資訊「教學計畫表管理系統」進入。<br><b>※不法影印是違法的行為。請使用正版教科書，勿不法影印他人著作，以免觸法。</b> |  |