

## Tamkang University Academic Year 108, 2nd Semester Course Syllabus

Course Title	ENGLISH FOR LIBRARY AND INFORMATION PROFESSIONALS	Instructor	MIN-CHUN KU
Course Class	TABXB3P DEPARTMENT OF INFORMATION AND LIBRARY SCIENCE, 3P	Details	<ul style="list-style-type: none"> <li>◆ General Course</li> <li>◆ Selective</li> <li>◆ One Semester</li> </ul>
D e p a r t m e n t a l   A i m   o f   E d u c a t i o n			
Our mission is to educate and train library and information professionals.			
Subject Departmental core competences			
<p>D. To acquire communication and coordination skills required for the information services. (ratio:50.00)</p> <p>E. To acquire management skills required by different types of libraries and information organizations.(ratio:50.00)</p>			
Subject Schoolwide essential virtues			
<ol style="list-style-type: none"> <li>1. A global perspective. (ratio:15.00)</li> <li>2. Information literacy. (ratio:10.00)</li> <li>3. A vision for the future. (ratio:10.00)</li> <li>4. Moral integrity. (ratio:10.00)</li> <li>5. Independent thinking. (ratio:40.00)</li> <li>7. A spirit of teamwork and dedication. (ratio:15.00)</li> </ol>			
Course Introduction	<p>English proficiency is critical to successful career. Librarians and information professionals cope with English resources and communicate with foreign publishers in their work practices. It is also important to keep updated with the latest trends at the international level. This course aims at enhancing students' English proficiency, including: listening, speaking, reading, and writing. It will introduce important terminology used in library and information science. It will also provide important documents and tools used in different sub-areas. Students will have opportunities to practice.</p>		

**The correspondences between the course's instructional objectives and the cognitive, affective, and psychomotor objectives.**

Differentiate the various objective methods among the cognitive, affective and psychomotor domains of the course's instructional objectives.

I. Cognitive : Emphasis upon the study of various kinds of knowledge in the cognition of the course's veracity, conception, procedures, outcomes, etc.

II. Affective : Emphasis upon the study of various kinds of knowledge in the course's appeal, morals, attitude, conviction, values, etc.

III. Psychomotor: Emphasis upon the study of the course's physical activity and technical manipulation.

No.	Teaching Objectives	objective methods
1	To develop the terminology used in library and information science and used them appropriately	Cognitive
2	Be able to understand English documents in library and information science	Cognitive
3	To equip students with both oral and written skills that allow them to communicate in English effectively	Cognitive

The correspondences of teaching objectives : core competences, essential virtues, teaching methods, and assessment

No.	Core Competences	Essential Virtues	Teaching Methods	Assessment
1	D	1345	Lecture	Study Assignments, Discussion(including classroom and online)
2	E	3457	Lecture, Discussion	Study Assignments, Discussion(including classroom and online)
3	DE	27	Lecture, Discussion	Study Assignments, Discussion(including classroom and online)

**Course Schedule**

Week	Date	Course Contents	Note
1	109/03/02 ~ 109/03/08	Introduction to the course	
2	109/03/09 ~ 109/03/15	Students' English Introduction	
3	109/03/16 ~ 109/03/22	Commonly used Terminology in Library and Information Science - Part I	
4	109/03/23 ~ 109/03/29	Commonly used Terminology in Library and Information Science - Part II	
5	109/03/30 ~ 109/04/05	Developing English Resume - Part I	

6	109/04/06 ~ 109/04/12	Developing English Resume - Part II	
7	109/04/13 ~ 109/04/19	Writing Cover Letter - Part I	
8	109/04/20 ~ 109/04/26	Writing Cover Letter - Part II	
9	109/04/27 ~ 109/05/03	Midterm Exam Week	
10	109/05/04 ~ 109/05/10	Listening in Libraries - Part I	
11	109/05/11 ~ 109/05/17	Listening in Libraries - Part II	
12	109/05/18 ~ 109/05/24	Writing Practicum - Part I	
13	109/05/25 ~ 109/05/31	Writing Practicum - Part II	
14	109/06/01 ~ 109/06/07	Speaking in Libraries - Part I	
15	109/06/08 ~ 109/06/14	Speaking in Libraries - Part II	
16	109/06/15 ~ 109/06/21	Reading LIS Journal Articles - Part I	
17	109/06/22 ~ 109/06/28	Final Exam Week (Date:109/6/18-109/6/24)	
18	109/06/29 ~ 109/07/05	Supplementary teaching: Reading LIS Journal Articles - Part II	
Requirement	Studying sheets		
Teaching Facility	Computer		
Textbooks and Teaching Materials	Self-created slides		
References			
Number of Assignment(s)	12 (Filled in by assignment instructor only)		
Grading Policy	◆ Attendance : 10.0 %   ◆ Mark of Usual : 90.0 %   ◆ Midterm Exam :   % ◆ Final Exam :   % ◆ Other ( ) :   %		

Note	<p>This syllabus may be uploaded at the website of Course Syllabus Management System at <a href="http://info.ais.tku.edu.tw/csp">http://info.ais.tku.edu.tw/csp</a> or through the link of Course Syllabus Upload posted on the home page of TKU Office of Academic Affairs at <a href="http://www.acad.tku.edu.tw/CS/main.php">http://www.acad.tku.edu.tw/CS/main.php</a> .</p> <p>※ <b>Unauthorized photocopying is illegal. Using original textbooks is advised. It is a crime to improperly photocopy others' publications.</b></p>
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